

**Tufts Medicine Care at Home
Annual Skills
Staple Removal**

Employee: _____

Date: _____

Evaluator: _____

Date: _____

Purpose: *To verify that the clinician demonstrates correct observable technique for surgical staple removal using simulated or mock wound scenarios. Verbal responses, documentation, and patient education are evaluated separately.*

Step	Key Actions / Critical Behavior	Met	Needs Improvement	Comments
1	Performs hand hygiene and dons gloves per standard precautions			
2	Counts visible staples before removal			
3	Verbalizes/Removes dressing using clean technique			
4	Inspects incision visually for gaping, drainage, or signs of infection			
5	Cleanses incision line with antimicrobial wipe or gauze			
6	Uses sterile extractor correctly: positions under staple, closes jaws fully, and lifts staple straight upward			
7	Discards removed staples appropriately (e.g., over paper towel, into sharps container)			
8	Applies skin closure strips or sterile dressing as ordered			

Evaluator Summary:

☐ Competent

☐ Repeat Evaluation

Evaluator Signature: _____

Date: _____

Employee Signature: _____

Date: _____